

EXECUTIVE BOARD
MINUTES
NOVEMBER 12, 2009

ATTENDANCE

BOARD MEMBERS: Jack Louws, Bob Bromley, Dan Pike, Louise Bjornson, Sam Crawford

STAFF: Jim Miller, Gordon Rogers, Ron Cubellis, Leslye O'Shaughnessy

A. CALL TO ORDER

The meeting was called to order at 3:59 p.m. No action was taken until a quorum was reached at 4:05 pm.

B. PUBLIC COMMENT

None received.

C. MINUTES

MOTION: Bromley moved, Crawford seconded, to approve the minutes from June 10, 2009.

MOTION PASSED

D. BUDGET/CLAIMS

D.1 Budget Report

The September 2009 balance summary was included in the packet and the October 2009 balance summary was distributed at the meeting. The September and October 2009 claims listings were included in the packet. Miller reviewed the summaries and claims listings.

D.2 Claim Voucher Listing

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council.

As of this date, November 12, 2009, the Council approves for payment those vouchers included in the above list and further described as follows: voucher numbers 2009328 through 2009411 in the total amount of \$253,315.14

MOTION: Pike moved, Crawford seconded, to retroactively approve vouchers 2009328 - 2009411, for September and October 2009 in the amount of \$213,315.14.

MOTION PASSED

E. WASHINGTON INTERGOVERNMENTAL REVIEW PROCESS

E.1 WIRP Report

O'Shaughnessy reviewed the WIRP process as approved at the April 8, 2009, Executive Board meeting and reported on the WIRPs that completed the intergovernmental review process. Following are the WIRPs that completed the process and comments received:

WIRP #74-09-6-01, Training & Technical Assistance to Family Farmers Seed Cooperative, Organic Seed Alliance
1 - Project is consistent with policies, plans or programs of the agency

WIRP #74-09-06-02, Housing Preservation Grant, Opportunity Council
3 - Project is consistent with policies, plans or programs of the agency

WIRP #73-09-07-01, Farm Power Nooksack Anaerobic Digester, Farm Power Nooksack LLC
1 - Project is consistent with policies, plans or programs of the agency
1 - No comment

WIRP #73-09-07-02, Farm Power Lynden Anaerobic
Digester, Farm Power Lynden LLC

1 - Project is consistent with policies, plans or
programs of the agency
1 - No comment

WIRP #73-09-07-03, Farm Power Everson Anaerobic
Digester, Farm Power Everson LLC

1 - Project is consistent with policies, plans or
programs of the agency
1 - No comment

WIRP #73-09-07-04, FPE Renewables Renewable Energy
System, FPE Renewables

2 - Project is consistent with policies, plans or
programs of the agency
2 - No comment

WIRP #73-09-07-05, Chinook Wind Headquarters Self-
Generation: Solar PV System, Chinook Wind LLC

1 - Project is consistent with policies, plans or
programs of the agency
1 - No comment

F. OLD BUSINESS

F.1 2010 Budget

Miller reported that the jurisdiction's COLA average
being used for this version of the budget is 1.44%.
The previous version used 2% as a placeholder. The
travel budget was reduced by an additional 10%.

MOTION: Crawford moved, Pike seconded, to recommend
adoption of the 2010 Budget to the Full Council.

AMENDED MOTION: Crawford moved, Bromley seconded, to
amend the budget and freeze the dues at the 2009
amount.

MOTION PASSED (3 ayes, 2 nays)

ORIGINAL MOTION VOTE
MOTION PASSED

G. NEW BUSINESS

G.1 Agreements Approval

Cubellis reviewed the agreements for signature. The agreements are as follows:

1. Employment Services and Coordinated Human Service Transportation Plan (EACH) \$20,000 agreement with WSDOT for the update of the Plan.
2. West Coast Corridor Coalition Executive Director \$100,000 pass-thru funding agreement with WSDOT.
3. West Coast Corridor Coalition \$100,000 professional services agreement with the competitively selected consultant for the WCCC executive director's function.

MOTION: Crawford moved, Bjornson seconded, to approve the Executive Director signing the agreements as presented.

MOTION PASSED

G.2 2010 Board Meeting Schedule

The suggested 2010 Board Meeting Schedule was included in the packet. Staff is asking that it be recommended to the Full Council for approval.

MOTION: Crawford moved, Bromley seconded, to recommend the Full Council adopt the 2010 Board Meeting Schedule.

MOTION PASSED

H. REPORTS

H.1 Regional Funding Possibilities

At the February 2010 Policy Board meeting we will be discussing regional funding possibilities.

H.2 Executive Director Report

ICMA website handout: US State Revenue Decline Will Go On, Governor's Report Says, By Darrell Preston.

Whatcom Smart Trip Funding: Miller reported that we have just concluded some negotiations with WSDOT for funds for Whatcom Smart Trip. Previously we had received \$150,000 a year for the past three years and the funds were run through the WSDOT Planning office. The new funds of \$150,000 for the next two years will be run through the WSDOT CTR office.

Whatcom Transportation Authority Funding: Crawford asked if anyone was at the WTA board meeting that was held today and what was decided regarding asking for an increase in sales tax for WTA. Louws stated that WTA's Executive Committee will be bringing forward a recommended proposal to their full board to bring a sales tax increase to the voters in the spring of 2010. They have asked their staff to look at 1/10%, 2/10%, and 3/10% increases.

Rogers reported that WTA briefed the Community Transportation Advisory Group/Citizen Advisory Panel (CTAG/CAP) on the issue and asked for their recommendation. There was a lot of discussion and the group came up with a statement that will be provided to the WTA Board. The essential statement will be to recommend maximizing operational efficiencies prior to imposing a sales tax increase and the reserve should be drawn down to the board-established trigger point.

2010 Board Retreat: Bromley asked when the retreat will be held in 2010. The retreat will be held sometime in early spring.

I. ADJOURN

The meeting adjourned at 4:35 p.m.

Robert Bromley
Chair

James G. Miller
Executive Director

